

**WAKEMAN VILLAGE  
COUNCIL MEETING  
FEBRUARY 11, 2008**

Attendance:

Mayor Christopher Hipp, Nancy Delong, David Wilson, Jim Tansey, James Morman, Kathleen Frey, Jan Tkach, Chief Tim Hunker, Randy Strickler, Trisha Summers, Jackie Barker, Robert Jackson, Mona Fincham, Larry Leadingham, and Aaron Krause

A motion was made by Kathleen Frey to dispense with the reading of the previous meeting minutes and accept them as presented. Nancy Delong seconded.

**Roll Call: 6 Ayes**

ORDINANCE NO. 2008-O-1 AN ORDINANCE REPEALING CHAPTER 1305.01 ET SEQ OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WAKEMAN, OHIO RELATIVE TO THE ADOPTION OF THE OBOA ONE, TWO, AND THREE, FAMILY BUILDING CODE; Second of three readings.

Kathleen Frey moved to accept Ordinance No. 2008-O-1 on its second reading. Nancy Delong seconded.

**Roll Call: 6 Ayes**

ORDINANCE NO. 2008-O-3 AN ORDINANCE AMENDING *SECTION 105.05 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WAKEMAN, OHIO* RELATING TO THE RULES OF PROCEDURE FOR CONDUCTING ALL PUBLIC MEETING AND HEARINGS IN THE VILLAGE OF WAKEMAN, OHIO, REPEALING ANY AND ALL OTHER ORDINANCES INCONSISTENT HEREWITH. Second of three readings.

Kathleen Frey moved to accept Ordinance No. 2008-O-3 second reading. James Morman seconded.

**Roll Call: 6 Ayes**

ORDINANCE NO. 2008-O-4 AN ORDINANCE AMENDING *SECTION 145.09 OF THE CODIFIED ORDINANCE OF THE VILLAGE OF WAKEMAN, OHIO* RELATIVE TO THE REIMBURSEMENT FOR CONFERENCES, CONVENTIONS, ETC. First of three readings.

Kathleen Frey moved to accept Ordinance No. 2008-O-4 first reading. James Morman seconded.

**Roll Call: 6 Ayes**

Jan Tkach moved to reimburse the Village Fiscal Officer for mileage for the local government training in Columbus at the current IRS rate, 50.5 cents. Kathleen Frey seconded.

**Roll Call: 6 Ayes**

Nancy Delong moved to accept the January 2008 Balance Packet. James Morman seconded.

**Roll Call: 6 Ayes**

Nancy Delong moved to accept the February estimated vouchers. Kathleen Frey seconded.

**Roll Call: 6 Ayes**

ORDINANCE NO. 2008-O-5 AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF WAKEMAN, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2008

Nancy Delong moved to adopt Ordinance No. 2008-O-5. James Morman seconded.

**Roll Call: 6 Ayes**

ORDINANCE NO. 2008-O-6 AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A CONTRACT BY AND BETWEEN THE VILLAGE OF WAKEMAN AND VIRGINIA BASS FOR PURCHASE OF CERTAIN REAL PROPERTY AND DECLARING AN EMERGENCY.

James Morman moved to suspend the three reading rule on Ordinance No.2008-0-6. Jim Tansey seconded.

**Roll Call: 6 Ayes**

James Morman moved to adopt Ordinance No. 2008-O-6 as an emergency. David Wilson seconded.

**Roll Call: 6 Ayes**

James Morman talked about the nice article in the Norwalk Reflector today about the business association and the Morning Journal will be at the funeral home on Thursday at 11:00 in reference to the same. He also mentioned that the next business association meeting will be on February 20<sup>th</sup> and the kick-off meeting will be Thursday, March 13<sup>th</sup> at 7:30pm at the Village Hall. He has been in contact with the Masonic Lodge in reference to the rededicating their lodge in April, which is coming right along.

A motion made by Kathleen Frey to excuse Dave Graves and Jim Upchurch from tonight's meeting. Jim Tansey seconded.

**Roll Call: 6 Ayes**

Kathleen Frey mentioned that there is a street, water and sewer committee meeting on February 14<sup>th</sup> at 7:00pm. The meeting will mostly consist of finalizing the job description of the s-w-s superintendent. She reported from the fire district board as well as reading the report from the village administrator which contained the following:

The bushes on Hyde Street have been trimmed

The bids for the pumpouts have been advertised; due by the 25<sup>th</sup> and the opening is the 26<sup>th</sup> of February at 10:00am

Wrote the county engineers requesting that other streets be added for the use of permissive tax moneys.

Obtained quotes to trade in the lawn mower and the tractor.

Received an estimate to repair the utility truck.

Council again discussed the bushes on Hyde Street. Jim Tansey moved to rescind a motion made in 2007 for the removal of the bushes on Hyde Street. David Wilson seconded

**Roll Call: 6 Ayes**

David Wilson has been looking into the trash pickup for the spring clean up. There would be quite a saving to the village if council would go with dumpsters rather than the curbside that they have been doing for years. He also asked if council wanted to lock in a date for this service. As of right now council decided to try for Saturday April 26<sup>th</sup> and determine next month whether to go with dumpsters or curbside.

Jim Tansey mentioned that he is still looking into the rumble strips potentially to be placed on SR 303.

Nancy Delong brought up the following:

- Clothing allowance

Based on the recommendation of the police and finance committee, Nancy Delong moved to allow the fiscal officer to pay all village employees entitled to clothing allowance a lump sum instead of by receipt for their clothing allowance on the first pay period in April. Kathleen Frey seconded.

**Roll Call: 6 Ayes**

- New Harvest repayment of the electric bill, an audit finding

A motion made by Nancy Delong for New Harvest Baptist Church be required to pay back the Village at least \$75.00 a month, due on the first of the month, and starting in March. Kathleen Frey seconded.

Discussion

**Roll Call: 6 Ayes**

- HAS Claim Service reimbursement of an overpayment; audit finding on Ohio Edison.

Nancy Delong moved to reimburse HAS Claim Service \$200.00 which was paid to the village for an audit finding on Ohio Edison that was later found to be an incorrect amount. David Wilson seconded.

**Roll Call: 6 Ayes**

- Credit card policy to be placed in the employee handbook

Nancy Delong moved to have the law director amend the employee handbook to add a section for a policy on credit card use. Kathleen Frey seconded.

**Roll Call: 6 Ayes**

- Fiscal officers obtaining a credit card from Keybank

A motion made by Nancy Delong for the Village Fiscal Officer to be allowed to obtain a credit

card from Keybank with a credit limit of \$500.00. David Wilson seconded.

**Roll Call: 6 Ayes**

- Seventh part-time police officer position

Nancy Delong moved that the police chief be allowed to hire a seventh part-time police officer. Jan Tkach seconded.

**Roll Call: 6 Ayes**

- Training for the Chief of Police

A motion made by Nancy Delong to allow the police chief to attend the training for an employee evaluation strategy meeting at EHOVE on Thursday, February 21. James Morman seconded.

**Roll Call: 6 Ayes**

- Training for a police officer on the \$5000.00 grant received from the state

Nancy Delong moved to allow a police officer to attend the training session in Columbus and drive a cruiser or his own vehicle and be reimbursed for the mileage at the current IRS rate. James Morman seconded

**Roll Call: 6 Ayes**

Chief Tim Hunker mentioned the police committee met. The committee discussed a five year plan, adding to the building, buying a new car, and adding to personnel. January was a busy month, the department made seventeen arrests. The department will be reimbursed shortly for the professional training grant of \$2,500.00.

James Morman moved to accept the donation from the Wakeman Eagles of \$620.00 for six badges and holders for officers with several years of service with the department. Kathleen Frey seconded

**Roll Call: 6 Ayes**

Nancy Delong mentioned that in May, Chief Hunker will have been chief for five years with the department.

Mayor Christopher Hipp brought up:

Job and Family Services will be holding a seminar on February 27 at 9:30am about houses in foreclosure. Kathleen Frey will be attending.

Thank you card from OML for paying our dues

Talked about H.B. 9 training for elected officials on public records

Columbia Gas will be raising the rates for residents \$5.64 a month

Cut down one of five of the trees that need to come down; this one was on Pearl Street.

There are other trees that also need trimmed.

Met with a sign company for the sign out front. Received a quote of \$20,000 for a digital sign. Probably will not be going digital for a while, but will be contacting Bill Winkler to see if we can lower and light up the sign we have.

Talked about a new traffic light and poles in the downtown area when ODOT does the Route 20 project.

Ice skating in the downtown park for the kids went well. The fire department donated hot dogs, hot cocoa, and coffee.

Working out a storm sewer program to resolve the flooding in the four-five areas we have in town. The jetter needs some work done on it and as soon as we get this up and running we need to tackle these problem areas. A huge accomplishment was made on the Cooper Street Project, none of the five homes with basements flooded during the last big

storm.

Would like for the grant committee to meet soon.

Robert Jackson mentioned that there were a few street lights that were out.

Randy Strickler brought up that he had reviewed the contract for emergency water service with Lorain Rural Water Authority.

Discussion

Kathleen Frey moved to allow the Law Director to prepare a letter to Lorain Rural Water Authority to renegotiate the current contract for emergency backup water. Jan Tkach seconded.

**Roll Call: 6 Ayes**

Randy Strickler also mentioned that he received a letter back from the Attorney General's Office and that they considered findings number one and three to be resolved. He will send another letter to them for finding number two when it is repaid.

There being no further business, the meeting was adjourned.

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Fiscal Officer

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Mayor